

1. Download **529 Garage** in App Store. **DO NOT SKIP STEPS.**



2. Log in with your **Dartmouth email** through DUO verification, not through creating a new account. Allow app permissions:

- Location: allows the app to send you stolen bike notifications in the region
- Photo: you need to take pictures to register your bike
- Notification: your participation in the crowdsourcing feature would greatly enhance the app's ability to recover stolen bikes, as everyone would be on the lookout for them :)

3. **Turn Off Recovered Bikes Notifications**, but please consider keeping notifications on for the whole app. Allowing stolen bike notifications helps our crowdsourcing feature to search for stolen bikes.

- Click the 3 bars on the upper left hand corner after completing registration
- Go to "Your Settings" near the bottom
- Scroll down, uncheck "Receive recovered bike notifications"
 - Keep "Receive stolen bike notifications" and "use current location for alerts" checked
- Hit the **black check at the top right corner** to save the settings

4. "Add a Bike":

- Bike Nickname: you can call your bike anything you want
- **Manufacturer & model:** the manufacturer label is often the big text (like a brand) on the down tube of the frame. The model label text is typically found near the manufacturer label, elsewhere on the frame— it can be a combination of words and numbers. Start typing out what's written on the frame and if it's correct, it shows up on the drop-down menu. If none of the words on the bike works, no worries. For our purposes any word imprinted on the bike would work.

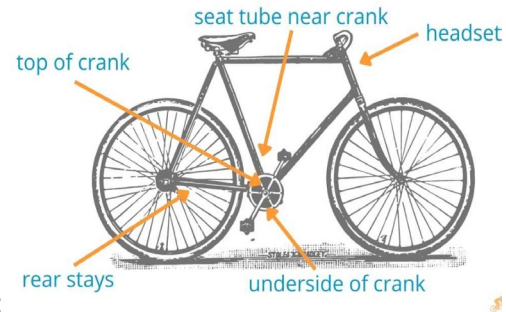


- Bike Type:
 - Hybrid: most are hybrid. When in doubt put hybrid.
 - Mountain: bikes that have a massive front wheel, suspension, and looks tough
 - Road bike: skinny wheels and dropped handlebar that bends down and around
- Frame color: the most dominant color you see on the bike
- Accent color: the second most common color you see on the bike

5. Serial Number (Important!): **flip your bike over** to find it



Usually here:



or here:

- Rub off any dirt to see it better, and take a picture of the serial number after you've entered it. Feel free to ask the mechanic/volunteer for help, but sometimes it doesn't exist so photograph the blank underside of crank.

6. **Shield (Important!): the 529 sticker.** Ask the mechanic/volunteer to put it on

- After shield placement, click the QR Code (📄) icon to scan it. It will automatically enter the Shield code for you and take a picture

7. Receipt: input purchase price of the bike and photo of receipt if you still remember/have access to it. If not, guesstimate the price, or skip.

8. Photo of the Bike Side: Do not skip

9. Photo of what to look for: Do not skip. Anything unique about the bike. Can be a sticker, pattern, interesting shaped handles, or photograph the bike from a different angle

10. Photo of you and your bike: Do not skip. You can ask a volunteer mechanic to take it. This picture proves you own the bike.

11. Add this registration to: My account

12. Associated Organization: **Dartmouth College**

13. Check the bike's information, and hit "Complete Registration" (it's blue and under the picture of the bike in the middle)